

**Holyoke Community Charter School
2200 Northampton Street
Holyoke, MA 01040
Board of Trustees**

Minutes of HCCS Board of Trustees FINANCE SUBMCOMMITTEE

Meeting- February 25, 2026

Board Members in Attendance: Joshua Famiglietti, Lina Rivera, Leona Florek

Guests: Maria Rodriguez, Ryan Meek, Sonia Correa Pope

I. Meeting called to order at 5:04 p.m. by Maria Rodriguez.

II. Review Year-to-Date Budget vs. Actual

Maria asked those in attendance if they had a chance to review this month's financial statements and if they had any questions. Josh mentioned that he noticed that both snow plowing and attorney fees are overbudget. Maria responded that the reason for the attorney fees being overbudget was due to the school reaching out to the legal team regarding the bond agreement and usage of the gym. Josh also noticed that the Student Management expenses were higher than in previous months, this was due to the CPI training expenses.

III. Roof Top Unit (RTU) Discussion

Maria then referred to the discussion/ presentation that took place last month in regards of the need to replace a number of RTUs. She and Kyle went through the capital plan and found a few items (metal detectors and staff bathrooms) that can be pushed back to cover the replacement of one RTU this year.

IV. Multi- Use Turf Field

The school has their first meeting with Mountain View Landscapes next week. The school's lawyer went through the contract and is awaiting the final contract.

Meeting adjourned at 5:26 p.m.