

**Holyoke Community Charter School  
2200 Northampton Street  
Holyoke, MA 01040  
Board of Trustees**

**Minutes of HCCS Board of Trustees Meeting – February 25, 2026**

In Attendance: Leona Florek, Joshua Famiglietti, Lina Rivera, Elizabeth Pawlowski

Guests: Maria Rodriguez, Ryan Meek, Sonia Correa Pope, Mahdi Kansou, Vanessa Pileggi, Kyle Callender

Leave of Absence: Rafael Rodriguez

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I. Meeting called to order at 5:32 p.m. by Leona Florek

II. **Approval of Minutes**

**Jean Swinney motioned to approve the minutes of the January 28, 2026, executive committee meeting. Seconded by Joshua Famiglietti. Each member voted by roll call. Swinney – Aye, Florek – Aye, Rivera – Aye, Famiglietti – Aye. The motion passed unanimously.**

**Leona Florek motioned to approve the minutes of the January 28, 2026, finance committee meeting. Seconded by Lina Rivera. Each member voted by roll call. Florek – Aye, Swinney – Aye, Famiglietti – Aye, Rivera – Aye. The motion passed unanimously.**

**Joshua Famiglietti motioned to approve the minutes of the January 28, 2026, regular meeting. Seconded by Lina Rivera. Each member voted by roll call. Swinney – Aye, Florek – Aye, Rivera – Aye, Famiglietti – Aye. The motion passed unanimously.**

III. **Board Reports**

Board Mail/ Folder

None

Public comments/none

IV. **Subcommittees**

i. **Finance/ Facilities**

Lina shared that the committee reviewed line items and questions relating to the budget.

**Lina Rivera motioned to approve this month's financial reports. Seconded by Joshua Famiglietti. Each member voted by roll call. Florek – Aye, Rivera – Aye, Famiglietti – Aye, Swinney – Aye. The motion passed unanimously.**

Maria shared that during the last meeting Kyle presented that there were five roof top units (RTU's) that needed to be replaced. She let the board know that her and Kyle reviewed this years capital improvement plan and found items that can be held off in order to cover the cost of replacing one RTU this year, without having to request additional funds.

**Joshua Famiglietti motioned to reallocate the funds to cover the cost of replacing the roof top unit. Seconded by Lina Rivera. Each member voted by roll call. Florek – Aye, Swinney – Aye, Rivera – Aye, Famiglietti – Aye. The motion passed unanimously.**

Maria let the board know that the first meeting with the contractors (Mountain View Landscapes) will take place next week, and the school is on track for the groundbreaking on April 1<sup>st</sup>.

V. **Directors Report**

Sonia shared February's report which included enrollment numbers, reasonings for students who have withdrawn as well as recruitment activities taking place. She also went through this month's academic averages by subject and grade, as well as this month's professional development activities, student life events, and upcoming events.

*Elizabeth Pawlowski entered at 5:45 p.m.*

**Elizabeth Pawlowski motioned to approve this month's directors report. Seconded by Jean Swinney. Each member voted by roll call. Florek – Aye, Rivera – Aye, Famiglietti – Aye, Pawlowski – Aye, Swinney – Aye. The motion passed unanimously.**

VI. **School Director's Evaluation**

The board reviewed the AY2425 School Director's Evaluation, it was accepted and recommended that a salary adjustment be made related to the evaluation of the director.

**Jean Swinney motioned to accept the AY2425 Directors Evaluation, and a salary increase based on a percentage of 6%. Seconded by Leona Florek. Each member voted by roll call. Pawlowski – Aye, Famiglietti – Aye, Rivera – Aye, Florek – Aye, Swinney – Aye. The motion passed unanimously.**

*The board did not open the executive session.*

**Jean Swinney motioned to adjourn the meeting. Seconded by Elizabeth Pawlowski. Each member voted by roll call. Famiglietti – Aye, Swinney – Aye, Pawlowski – Aye, Florek – Aye, Rivera – Aye. The motion passed unanimously.**

**Meeting adjourned at 6:49 p.m.**

*As prepared by Haley Saltares*

Respectfully submitted,

Jean Swinney

Holyoke Community Charter School Board of Trustees

**Meeting Attachments**

January 28, 2026, Regular Meeting Minutes

January 28, 2026, Finance Meeting Minutes

January 28, 2026, Executive Meeting Minutes