

**Holyoke Community Charter School
2200 Northampton Street
Holyoke, MA 01040
Board of Trustees**

Minutes of HCCS Board of Trustees Special Meeting – March 23, 2023

In Attendance: Leona Florek, Li-Jun Ma, Lina Rivera, Rafael Rodriguez, Jean Swinney
Guests: Sonia Correa Pope, Vanessa Pileggi, Maria Rodriguez, Elka Sachs
Not Present: Janine Kent

I. Meeting called to order at 5:04 p.m. by Leona Florek.

II. **Approval of revised language in the Education Service Provider (SABIS) Contract**

The board reviewed the updated language in section 4.3 - regarding material non-compliance and implementation of curriculum. Elka Sachs, of of Krokidas & Bluestein LLP, discussed the meaning of the word “material” and explained that section 11 would be triggered if board did not correct non-compliance. The board discussed these matters and decided to change wording in the section with addition of “SABIS”, change to “significant” and removal of “material”. The proposed change to section 4.3 is recorded below:

In the event that the Director and School staff significantly fail to implement the approved SABIS curriculum, and the Board of Trustees fails to correct the significant non-compliant issues and implementation of the agreed upon SABIS curriculum following thirty (30) days’ written notice from SEM, SEM may initiate the dispute provisions of Section 5.3.2 and Section 11.

Jean Swinney motioned to approve section 4.3 as edited in the meeting. Lina Rivera seconded. Each member voted by roll call. Florek – Aye, Ma - Aye, Rivera – Aye, Rodriguez - Aye, Swinney - Aye. The motion passed unanimously.

The board discussed the language in section 5.3.3 in terms of finances and charter amendments. Elka discussed this as a business decision and stated it is not typical. The board decided to remove the second sentence in this section that begins with “however”.

Li-Jun Ma motioned to remove the second sentence from section 5.3.3. Rafael Rodriguez seconded. Each member voted by roll call. Florek – Aye, Ma - Aye, Rivera – Aye, Rodriguez - Aye, Swinney - Aye. The motion passed unanimously.

Elka stated that the next step is to bring back to SABIS council and then submit to the Department of Elementary and Secondary Education (DESE) for approval.

Jean Swinney motioned to adjourn the meeting. Lina Rivera seconded. Each member voted by roll call. Florek – Aye, Ma - Aye, Rivera – Aye, Rodriguez - Aye, Swinney - Aye. The motion passed unanimously.

The meeting adjourned at 5:35 p.m.

As prepared by Elizabeth Pawlowski

Respectfully submitted,

Jean Swinney

Holyoke Community Charter School Board of Trustees