

**Holyoke Community Charter School
2200 Northampton Street
Holyoke, MA 01040
Board of Trustees**

Minutes of HCCS Board of Trustees FINANCE SUBCOMMITTEE

Meeting- March 25th, 2026

Board Members in Attendance: Joshua Famiglietti, Lina Rivera

Guests: Maria Rodriguez, Ryan Meek, Kyle Callender

I. Meeting called to order at 5:04 p.m. by Maria Rodriguez.

II. Review Year-to-Date Budget vs. Actual

Maria asked attendees whether they had reviewed the February 2026 Budget vs. Actual report and if they had any questions. Joshua and Lina asked about the decrease in enrollment numbers; Maria shared that Dr. Pope would be presenting on this matter to the full board. Josh asked about the increased cost of janitorial supplies. Maria and Ryan explained that this is the first year the school is experiencing the full cost of in-house floor maintenance, as an outside vendor previously provided this service. Lina also asked about the increase in administrative costs. Maria explained that this is the time of year when the school purchases more supplies for flyers, testing and she would review the details and provide an update at the next meeting.

III. New Business

N/A

V. Old Business

Roof Top Unit (RTU) Discussion

Maria shared with the finance committee that the school was going to hold moving forward with the replacement until the school has the full cost of the repairs of the water pipe break.

Multi-Use Turf Field – Maria informed the construction is on schedule.

Meeting adjourned at 5:25 p.m.