

**Holyoke Community Charter School
2200 Northampton Street
Holyoke, MA 01040
Board of Trustees**

Minutes of HCCS Board of Trustees Special Meeting – April 19, 2023

In Attendance: Leona Florek, Lina Rivera, Rafael Rodriguez, Jean Swinney

Guests: Sonia Correa Pope, Ryan Meek, Tom Paquin, Vanessa Pileggi, Rob Todisco

Not Present: Janine Kent, Li-Jun Ma

I. Meeting called to order at 5:01 p.m. by Leona Florek.

Public Comments/None

II. **Gym Locker Room Discussion**

Dr. Sonia Correa Pope reported to the board that there was conversation around creating a locker room out of one of the additional classrooms for the new gym. Tom Paquin presented to the board on this proposal. He stated that because classrooms were already constructed there will be an additional cost to convert one into a locker room with separate spaces for boys and girls with 30 lockers. Tom presented the cost breakdown as \$100,199.05 mostly due to electrical and HVAC costs.

The board discussed how this project could be financed and discussed the contingency fund. Rob Todisco stated there is just over \$100,000 left in the fund; there are still a few more changes that may be coming with costs between \$15,000-\$20,000. Sonia reported that the school's business manager had reviewed the cost and feels comfortable with funding from the contingency fund.

The board members discussed the necessity of locker rooms and desire to make this change. Sonia discussed how the locker room was originally taken out of the project due to cost at beginning of planning. The board discussed the issue with the architect and the possible money due back to the school. Rob noted that all the effects of that mistake have not yet been discovered so doesn't want to put a claim in yet and wants to keep the project moving forward. He also reported that a representative from the architect firm will be coming to the April full meeting during the tour of the new building. The board discussed having Sonia and Leona preparing a list of concerns to discuss with the architect.

Lina Rivera motioned to accept the locker room project. Rafael Rodriguez seconded. Each member voted by roll call. Florek – Aye, Rivera – Aye, Rodriguez - Aye, Swinney - Aye. The motion passed unanimously.

Leona mentioned that the regular April board meeting would be in-person on April 26, 2023 and begins at 5:30. A tour of the new construction will begin the meeting.

Rafael Rodriguez motioned to adjourn the meeting. Lina Rivera seconded. Each member voted by roll call. Florek – Aye, Rivera – Aye, Rodriguez - Aye, Swinney - Aye. The motion passed unanimously.

The meeting adjourned at 5:29 p.m.

As prepared by Elizabeth Pawlowski

Respectfully submitted,

Jean Swinney

Holyoke Community Charter School Board of Trustees