

**Holyoke Community Charter School  
2200 Northampton Street Holyoke, MA 01040  
Board of Trustees**

**Minutes of HCCS Board of Trustees Meeting – April 23, 2025**

In Attendance: Rafael Rodriguez, Leona Florek, Lina Rivera, Josh Famiglietti, Jean Swinney, Elizabeth Pawlowski

Guests: Maria Rodriguez, Sonia Correa Pope, Vanessa Pileggi

Absent: n/a

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I. Meeting called to order at 5:31 p.m. by Leona Florek

**Jean Swinney motioned to approve the minutes of the March 26, 2025, Exec. Seconded by Elizabeth Pawlowski. Each member voted by roll call. Rivera – Aye, Florek – Aye, Famiglietti – Aye, Swinney -Aye, Rodriguez – Aye, Pawlowski – Aye. The motion passed unanimously.**

**Elizabeth Pawlowski motioned to approve the minutes of the March 26, 2025, regular board meeting. Seconded by Rafael Rodriguez. Each member voted by roll call. Rivera – Aye, Florek – Aye, Famiglietti – Aye, Swinney -Aye, Rodriguez – Aye, Pawlowski – Aye. The motion passed unanimously.**

II. **Board Reports**  
**Board Mail/ Folder**  
None

**Public comments/none**

Vanessa Entered at 5:33 p.m.

III. **Finance Report**

**Joshua Famiglietti motioned to approve this month's financial reports. Seconded by Lina Rivera. Each member voted by roll call. Pawlowski – Aye, Rodriguez – Aye, Swinney – Aye, Famiglietti – Aye, Florek – Aye, Rivera – Aye. The motion passed unanimously.**

Maria gave the board an update on the multi-use field. She shared that the team is working on water management and drain studies. Once that is done an updated budget will be given to the school. She shared that the \$2-2.5 million budget is within reason. The unknown factors about the project include what is under the dirt in the field and the water management.

Elizabeth wanted to confirm that the field was going to be built using turf and that she would be interested in how the type of ground affects the project.

Maria shared with the full board that the school presented the field to the planning board and received great feedback.

IV. **Elizabeth Pawlowski motioned to renew Lina Rivera's term for an additional three years. Seconded by Joshua Famiglietti. Each member voted by roll call. Rivera – Aye, Florek – Aye, Famiglietti – Aye, Swinney – Aye, Rodriguez – Aye, Pawlowski – Aye. The motion passed unanimously.**

IV. Sonia then shared that there were no major differences within the AY2526 calendar, besides a half day in September that has been added.

**Elizabeth Pawlowski motioned the approval of the AY2526 Academic Calendar. Seconded by Joshua Famiglietti. Each member voted by roll call. Rivera – Aye, Florek – Aye, Famiglietti – Aye, Swinney – Aye, Rodriguez – Aye, Pawlowski – Aye. The motion passed unanimously.**

Sonia presented April's Director Report which included the school's enrollment and recruitment, April's academic dashboard, professional development during the month of April, Student Life events, April's discipline data, and recent/upcoming events.

**Jean Swinney motioned to approve April's Director Report. Seconded by Rafael Rodriguez. Each member voted by roll call. Rivera – Aye, Florek – Aye, Famiglietti – Aye, Swinney – Aye, Rodriguez – Aye, Pawlowski – Aye. The motion passed unanimously.**

Sonia let the board know that the budget review and approval was moved to the next meeting. She also mentioned to the full board that a health teacher position has been added to the budget. She also mentioned that the special education department is going through a restructuring and that will also be reflected in the budget, along with a clerk.

Vanessa exited the meeting at 6:10

**The board opened the executive session at 6:11 p.m. *To discuss personnel concern***

**The board closed the executive session at 6:20 p.m.**

**Joshua Famiglietti motioned to adjourn the meeting. Seconded by Jean Swinney. Each member voted by roll call. Rivera – Aye, Florek – Aye, Famiglietti – Aye, Swinney – Aye, Rodriguez – Aye, Pawlowski – Aye. The motion passed unanimously.**

**Meeting adjourned at 6:20 p.m.**

*As prepared by Haley Saltares*

Respectfully submitted,  
Jean Swinney  
Holyoke Community Charter School Board of Trustees

Meeting Attachments

March 26, 2025, Meeting Minutes  
March 26, 2025, Executive Meeting Minutes  
School Education Providers Report (April)