

**Holyoke Community Charter School
2200 Northampton Street
Holyoke, MA 01040
Board of Trustees**

Minutes of HCCS Board of Trustees Meeting – June 24, 2026

In Attendance: Leona Florek, Elizabeth Pawlowski, Rafael Rodriguez, Joshua Famiglietti

Guests: Maria Rodriguez, Ryan Thackeray, Kyle Callender, Sonia Correa Pope,
Mahdi Kansou

Not In Attendance: Lina Rivera, Jean Swinney

I. Meeting called to order at 5:33 p.m. by Leona Florek

The Chair moved to reorder the agenda by moving Item 3.1.b to the beginning of the meeting. There were no objections from the Board, and the agenda was reordered by unanimous consent.

II. **Facilities**

Ryan Thackeray with Gale Associates presented two change orders to the board in regard to the enhancement of the multi – use turf field. He shared a sketch of the field with the board to show the two topic areas. The first is over by the school’s old bus parking. The first change order would be to repave that area. The second change order is regarding the installment of a new guardrail in that section of the school’s property. These two change orders would bring up the cost of the project around \$2.1 million dollars, Josh asked if this would still be underbudget and Maria responded that it would. Elizabeth confirmed that the section is the school’s property. She also asked if the through traffic would still be around the building, Maria and Kyle responded that there would be a cut through for traffic (as shown in the rendering). There were no other questions.

Ryan Thackeray exited the meeting at 5:50 p.m.

Joshua Famiglietti motioned to accept the change order regarding the re – pavement of the said section of the school’s property. Seconded by Elizabeth Pawlowski. Each member voted by roll call. Florek – Aye, Rodriguez – Aye, Famiglietti – Aye, Pawlowski – Aye. The motion passed unanimously.

Joshua Famiglietti motioned to accept the change order regarding the installation of a new guardrail in said section of the school’s property. Seconded by Elizabeth

Pawlowski. Each member voted by roll call. Rodriguez – Aye, Florek – Aye, Famiglietti – Aye, Pawlowski – Aye. The motion passed unanimously.

III. Approval of Minutes

Leona Florek motioned to approve the minutes of the May 27, 2026, regular board meeting. Seconded by Elizabeth Pawlowski. Each member voted by roll call. Famiglietti – Aye, Rodriguez – Aye, Pawlowski – Aye, Florek – Aye. The motion passed unanimously.

Elizabeth Pawlowski motioned to approve the minutes of the May 27, 2026, executive committee meeting. Seconded by Joshua Famiglietti. Each member voted by roll call. Florek – Aye, Pawlowski – Aye, Rodriguez – Aye, Famiglietti – Aye. The motion passed unanimously.

Joshua Famiglietti motioned to approve the minutes of the May 27, 2026, finance committee meeting. Seconded by Leona Florek. Each member voted by roll call. Pawlowski – Aye, Florek – Aye, Rodriguez – Aye, Famiglietti – Aye. The motion passed unanimously.

IV. Subcommittees

Finance/ Facilities

The committee shared that there have been no major changes to the financial reports. Maria let everyone know that she is starting to close out the grants and is awaiting invoices from HG&E. There were no questions for the committee.

Joshua Famiglietti motioned to approve this months financial reports. Seconded by Rafael Rodriguez. Each member voted by roll call. Pawlowski – Aye, Florek – Aye, Famiglietti – Aye, Rodriguez – Aye. The motion passed unanimously.

Kyle Callender shared with the board that roof top unit 3 was replaced on June 19th, and it is all set and working properly, he checked the system this afternoon and said everything is reading the way it should. Josh asked how many RTU's will be replaced next academic year, Kyle responded that three or four units will be replaced. The board spoke about the possibility of condensing the units but Kyle let them know that it is more efficient to continue with the way the school is doing it now.

V. Director's Report

Sonia shared June's report which included enrollment numbers, reasonings for students who have withdrawn as well as recruitment activities taking place. She also went

through this month's academic averages by subject and grade, as well as this month's professional development activities, student life events, and upcoming events. Sonia shared that end of year exam averages will be shared during next meeting and that these exams are worth 40-50% of a student's overall average.

Elizabeth Pawlowski motioned to approve this month's directors report. Seconded by Rafael Rodriguez. Each member voted by roll call. Florek – Aye, Famiglietti – Aye, Pawlowski – Aye, Rodriguez – Aye. The motion passed unanimously.

Elizabeth Pawlowski motioned to adjourn the meeting. Seconded by Joshua Famiglietti. Each member voted by roll call. Florek – Aye, Pawlowski – Aye, Rodriguez – Aye, Famiglietti – Aye. The motion passed unanimously.

Meeting adjourned at 6:13 p.m.

As prepared by Haley Saltares

Respectfully submitted,

Jean Swinney

Holyoke Community Charter School Board of Trustees

Meeting Attachments

May 27, 2026, Meeting Minutes

May 27, 2026, Executive Meeting Minutes

May 27, 2026, Finance Meeting Minutes