Holyoke Community Charter School
2200 Northampton Street
Holyoke, MA 01040
Board of Trustees

Minutes of HCCS Board of Trustees Meeting – July 22, 2026

In Attendance:	Leona Florek, Joshua Famiglietti, Lina Rivera, Rafael Rodriguez
Guests:	Maria Rodriguez, Sonia Correa Pope, Ryan Meek, Kyle Callender, Vanessa Pillegi,
Not In Attendance:	Elizabeth Pawlowski, Jean Swinney

I. Meeting called to order at 5:45 p.m. by Leona Florek

II. **Board Reports**

Board Mail/ Folder
None

Public comments/none

III. **Facilities: Multi-Use Turf Field**

Kyle presented an update on the multi-use turf field; he shared that about half of the turf has been placed and since that field is coming together there have been three change order requests have been presented. The first being the concrete behind the new gym/ the roadway behind the building. The change order request is to replace the asphalt with concrete. The cost for this order would be around $20,800 dollars.

The second change order request is in regard to the guardrail coming down the entrance to the school. The request is to replace the metal guardrail with railroad posts going down the hill as well as the extension of the left side. This request is approximately $104,000.

The team discussed different possibilities to fill in the areas of grass left over. The possibility of running a sprinkler system for grass was spoken about but would require more construction through the main side of the building. The change order request is to fill in those areas with mulch, as the most cost-efficient option with an estimated cost of $40,000

to cover about sixty yards of space, Maria shared a picture of the map with those in attendance. The approval of all three change order requests would still allow the project cost to be below the projected budget. The board discussed the change order requests presented and agreed to move forward with the approval of the three requests.

Joshua Famiglietti motioned to approve the three presented change order requests. Seconded by Lina Rivera. Each member voted by roll call. Florek – Aye, Famiglietti – Aye, Rivera – Aye, Rodriguez – Aye. The motion passed unanimously.

IV. Approval of Minutes

Joshua Famiglietti motioned to approve the minutes of the June 24, 2026, regular board meeting. Seconded by Leona Florek. Each member voted by roll call. Rodriguez – Aye, Rivera – Aye, Famiglietti – Aye, Florek – Aye. The motion passed unanimously.

V. Subcommittees

Finance

Josh shared that the finance committee met and reviewed the financial report for the month of June. He shared that he and Lina asked Maria about the variances in the food program. Maria answered. Josh requested from Maria additional information to better understand the fluctuations of revenue expenditure for the program.

Lina motioned to approve this month's financial reports. Seconded by Joshua Famiglietti. Each member voted by roll call. Florek – Aye, Famiglietti – Aye, Rodriguez – Aye, Rivera – Aye. The motion passed unanimously.

Approval of the 2025-2026 Annual Report/ Executive

Sonia and Leona shared that the committee reviewed the AY2526 Annual Report that was sent to the board for review. There were no questions, concerns, or edits requested by the board regarding the report and was sent to the board for approval during tonight's board meeting.

Leona Florek motioned to approve the 2025-2026 Annual Report as presented. Seconded by Lina Rivera. Each member voted by roll call. Famiglietti – Aye, Rivera – Aye, Florek – Aye, Rodriguez – Aye. The motion passed unanimously.

The committee reviewed the 2026-2027 Board of Trustees Calendar that was sent for review. The committee pushed the calendar to be approved during tonight's board meeting. There were not comments or concerns from The Board.

Lina Rivera motioned to approve the 2026-2027 Board of Trustees Calendar. Seconded by Rafael Rodriguez. Each member voted by roll call. Florek – Aye, Famiglietti – Aye, Rivera – Aye, Rodriguez – Aye. The motion passed unanimously.

VI. Director Report

Sonia presented this month's report which went over enrollment, and end of year results. She shared that the summer school results will be presented at the next meeting. Leona had a question regarding how Student Life selects prefects, and Sonia responded that this process includes recommendations from teachers, and student interest.

Joshua Famiglietti motioned to approve this months director report. Seconded by Lina Rivera. Each member voted by roll call. Florek – Aye, Rodriguez – Aye, Rivera – Aye, Famiglietti – Aye. The motion passed unanimously.

Ryan Meek and Vanessa Pileggi exited the meeting at 6:10 pm.

The board voted unanimously to open the Executive Session.

The board voted unanimously to close the Executive Session.

Lina Rivera motioned to adjourn the meeting. Seconded by Joshua Famiglietti. Each member voted by roll call. Florek – aye, Rodriguez – Aye, Rivera – Aye, Famiglietti – Aye. The motion passed unanimously.

Meeting adjourned at 6:17 p.m.

As prepared by Haley Saltares
Respectfully submitted,
Jean Swinney
Holyoke Community Charter School Board of Trustees

Meeting Attachments
June 24, 2026, Meeting Minutes