

Holyoke Community Charter School  
2200 Northampton Street  
Holyoke, MA 01040  
Board of Trustees

**Minutes of HCCS Board of Trustees EXECUTIVE SUBCOMMITTEE Meeting – July 23, 2025**

Board Members in Attendance: Leona Florek, Jean Swinney, Elizabeth Pawlowski

Guests: Sonia Correa Pope

Not present: n/a

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I. Meeting called to order at 5:06 p.m. by Leona Florek

II. Leona had a quick question regarding the Board of Trustees Calendar. The reasoning for April's meeting date not being on the fourth Wednesday was due to the schools break during that time. Leona asked the committee if there were any other questions and there were not, the committee meetings as well as regularly scheduled board meetings are dated correctly.

**The Executive Committee unanimously moved to present the 2025-2026 Board of Trustees Calendar for a vote during tonight's full board meeting.**

III. Sonia asked the committee if they had the chance to review the Annual Report and presented an overview of it. She let the committee know that the main highlight of this year's Annual Report is the school's Accountability Plan and shows that HCCS has met all of its goals.

Elizabeth thanked everyone who was involved in the making of the Annual Report.

Leona had a question regarding the formatting of the viability section of the report. Sonia and Elizabeth, both let her know that the formatting of the document itself is correct and that it appears differently in different formats such as on the phone or in the desktop version.

**The Executive Committee unanimously moved to present the 2024-2025 Annual Report for a vote during tonight's full board meeting.**

**Meeting adjourned at 5:30 p.m.**

*As prepared by Haley Saltares*