

**Holyoke Community Charter School
2200 Northampton Street
Holyoke, MA 01040
Board of Trustees**

Minutes of HCCS Board of Trustees Meeting – August 11, 2021

**In accordance with Massachusetts General Laws Chapter 30A, Sections 18-25 and Governor Baker’s Emergency Order in response to COVID-19 allowing remote meetings of public bodies. (<https://www.mass.gov/doc/order-suspending-certain-provision-of-open-meeting-law/download>), this meeting was held via Zoom video conference.*

In Attendance: Jay Breines, Cynthia Dennis, Leona Florek, Jean Swinney

Guests: Ryan Meek, Li-Jun Ma, Tom Paquin, Vanessa Pillegi, Sonia Pope, Maria Rodriguez

Not Present: Janine Kent

- I. Meeting called to order at 5:06 p.m. by Leona Florek.
Roll call of all attendees; each attendee spoke his/her name.

- II. **Review and approve/award construction bid(s) for Gymnasium/Classroom project**
Cynthia Dennis presented to the board an issue regarding the awarding of the bid for the construction project. She explained that P3 requested 24 hours to clarify the steel quality of one of the bidders. The board decided to postpone the awarding of the contract to another meeting when further information would be provided by the bidder. The board will hold a special meeting for this purpose on Tuesday, August 17 at 5:00 pm.

- III. **Bond Financing: Authorizing related financing documents for Gymnasium/Classroom construction project**
Leona Florek presented the topic of the bond financing to the board and Ryan Meek discussed the details. The board reviewed each item on the document and discussed them.

Jay Breines motioned to approve the bond and related agreements. Seconded by Cynthia Dennis. Each member voted by roll call. Breines – Aye, Dennis – Aye, Florek – Aye, Swinney - Aye. The motion passed unanimously.

Jean Swinney motioned to adjourn the meeting. Cynthia Dennis seconded. Each member voted by roll call. Breines – Aye, Dennis – Aye, Florek – Aye, Swinney - Aye. The motion passed unanimously.

The meeting adjourned at 5:28 p.m.

As prepared by Elizabeth Pawlowski
Respectfully submitted,
Jean Swinney
Holyoke Community Charter School Board of Trustees