

**Holyoke Community Charter School
2200 Northampton Street
Holyoke, MA 01040
Board of Trustees**

Minutes of HCCS Board of Trustees FINANCE SUBCOMMITTEE Meeting- August 27, 2025

Board Members In Attendance: Joshua Famiglietti, Lina Rivera

Guests: Maria Rodriguez, Leona Florek, Sonia Correa Pope, Ryan Meek, Kyle Callender

- I. Meeting called to order at 5:01 p.m. by Maria Rodriguez.

- II. Maria let the finance committee know that the school's federal funds have been released, and the school received their allocations for Title 1, IDEA, Title 4, and Title 2. She shared that she is working on Title 1 and that IDEA has been submitted, they are all due by September 9th. As of Friday, the school has 703 students enrolled, and that this number will fluctuate, but the enrollment coordinator is actively working on the school applications.

- III. Maria asked the committee if they had a chance to review this month's financial statements. She shared that during the summer the school spends funds on repairs and maintenance which will be shown in this report. She then asked if there were any questions. Josh had a question regarding transportation and why it was showing as negative? Maria responded that last year there was a conversation with the Department of Education regarding the reimbursement of transportation for students experiencing homelessness. She shared that the form the homeless transportation is paid separately from the regular transportation reimbursement. This year they reimbursed the school FY25 in July of 2025.

Lina Rivera and Kyle Callender entered at 5:06 pm.

Maria asked if there were any more questions, there were not. She then gave an overview of what had been spoken about prior to Lina joining.

- IV. Maria then shared the next item on the agenda (cafeteria tables). She let the committee know that on the FY26 budget, the school put in \$40,000 to replace the current cafeteria tables. Mr. Kyle Callender reached out to different vendors and the quote he received was a little over \$75,000. With that, the school reached out to other vendors to compare prices, and that quality was the main priority in this replacement. Vendors that can provide a lifetime warranty as well as the ability to come in and make these repairs are what the school is looking for. She shared that the school has since reached out to

three different vendors but are awaiting response. The school did have one vendor come in and the number that was given was a little lower than \$75,000 for different tables.

The request to the full board will be a vote to approve \$65,000 more than the \$40,000 that was set aside. The reasoning for the \$65,000 more is to leave room for the chance that the prices rise due to the potential foreseen future and that the goal is to not spend the full amount, but to have that buffer just in case.

Maria shared a picture of the tables that the school is looking at. Kyle let the subcommittee know that the old tables that the school has have t-molding which the students can pull apart, and that the new tables come without that molding and will be better quality with a lifetime warranty. The hope is to get these tables in before the winter break for the students.

Leona asked how many tables that cost would cover? Maria and Kyle shared that the quote that was received was for thirty tables (seating for about 400 students). Maria asked if there were any other questions. Lina asked a question about the lifetime warranty. Kyle shared that any mechanical parts of the table are covered for the lifetime, but any minor wear and tear is covered under the 15-year warranty.

- V. The city has moved forward with the school's permit for the multi- use turf field. Maria shared that there are two decisions that need to be made by the board during tonight's meeting. One being the type of infill that the school will choose to use on the field. She shared the presentation that Gale and Associates shared with her. Maria went through the types of infill to choose from and the pros and cons as well as the price points.

The committee asked a few questions about the upkeep of the infill, and Ryan responded with what he had learned from a turf field project he had worked on in the past.

Sonia asked Maria, in her opinion, what would be the best choice for the school. She shared that she thinks as it's the first year should start with the rubber infill, she let the committee know that the school will need to replace this infill, and that the board can vote to make a change if wanted. Kyle shared that he is leaning towards rubber infill as well.

Meeting adjourned at 5:34 pm