

**Holyoke Community Charter School
2200 Northampton Street
Holyoke, MA 01040
Board of Trustees**

Minutes of HCCS Board of Trustees Meeting – August 27, 2025

In Attendance: Leona Florek, Joshua Famiglietti, Lina Rivera, Jean Swinney, Rafael
Rodriguez

Guests: Sonia Correa Pope, Maria Rodriguez, Ryan Meek, Kyle Callender, Vanessa
Pileggi

Not Present: Elizabeth Pawlowski

I. Meeting called to order at 5:40 p.m. by Leona Florek

II. **Approval of Minutes**

Jean Swinney motioned to approve the minutes of the July 23, 2025, regular board meeting. Seconded by Joshua Famiglietti. Each member voted by roll call. Swinney – Aye, Rivera – Aye, Famiglietti – Aye, Florek – Aye. The motion passed unanimously.

Rafael Rodriguez entered at 5:41 after the vote of the July 23, 2025, regular board minutes.

Leona Florek motioned to approve the minutes of the July 23, 2025, executive committee meeting. Seconded by Jean Swinney. Each member voted by roll call. Florek – Aye, Famiglietti – Aye, Rivera – Aye, Swinney – Aye, Rodriguez – Aye. The motion passed unanimously.

Lina Rivera motioned to approve the minutes of the August 13, 2025, special meeting. Seconded by Jean Swinney. Each member voted by roll call. Florek – Aye, Famiglietti – Aye, Rivera – Aye, Swinney – Aye, Rodriguez – Aye. The motion passed unanimously.

III. **Board Reports**

Board Mail/ Folder

None

Public comments/none

IV. **Subcommittees**

i. Finance/ Facilities

Joshua Famiglietti motioned to accept this month's financial reports. Seconded by Lina Rivera. Each member voted by roll call. Swinney – Aye, Rodriguez – Aye, Rivera – Aye, Famiglietti – Aye, Florek – Aye. The motion passed unanimously.

Maria shared that the school is coming to the board for approval of \$65,000 more than the FY2526 budgeted amount of \$40,000. Kyle Callender reached out to a vendor and received a quote for \$75,000 to replace them all. The school then reached out to other vendors in search of good quality and will last longer than the ones previously. The school met with a vendor and are still waiting for additional responses and quotes. The school is requesting additional funds as a buffer, and the goal is to have the tables ready for when the students get back after winter break. The tables they have been looking at have a lifetime warranty. Kyle let the full board know that the current tables in the cafeteria have t-molding edging which is prone to pulling out. The new tables do not have the edging and have a better material that the students cannot pick at.

Maria shared a rendering of the tables that the school is looking at. The board, along with guests, spoke about the images of the tables, along with the design and graphics. Jean shared that she agrees with the unknowingness of the potential prices of the tables due to tariffs etc. Rafael also agreed with increasing the amount needed. Joshua agreed and shared that the school should be cost-effective.

Jean Swinney motioned to increase the budget of cafeteria tables to \$100,000. Seconded by Rafael Rodriguez. Each member voted by roll call. Florek – Aye, Famiglietti – Aye, Rivera – Aye, Swinney – Aye, Rodriguez – Aye. The motion passed unanimously.

Maria shared that the school has received its permit from the city, and the board now has to make two decisions regarding the multi-use turf field. The board must choose what kind of infill they would like on the field. Maria and Ryan then shared the options with the full board along with their pros and cons.

Joshua Famiglietti motioned to move forward with the SBR (rubber) infill. Seconded by Rafael Rodriguez. Each member voted by roll call. Florek – Aye, Famiglietti – Aye, Rivera – Aye, Swinney – Aye, Rodriguez – Aye. The motion passed unanimously.

Maria then shared the second option that the board has to make, with no additional cost. She showed three different field renderings.

Joshua Famiglietti motioned to move forward with rendering 1. Seconded by Rafael Rodriguez. Each member voted by roll call. Rodriguez – Aye, Swinney – Aye, Rivera – Aye, Famiglietti – Aye, Florek – Aye. The motion passed unanimously.

V. **Opening Updates**

Sonia Correa Pope gave the board an update on the first week of school. She shared that all classes have been assigned a staff member. She also gave an update with summer program results, those students who have passed and those who have been retained. She shared with the board that prefect training took place as well as teacher and staff training during the first few weeks of August. The school had its first fire drill and inspection with the department, and the school received positive feedback.

Jean Swinney motioned to adjourn the meeting. Seconded by Lina Rivera. Each member voted by roll call. Rodriguez – Aye, Swinney – Aye, Rivera – aye, Famiglietti – Aye, Florek – Aye. The motion passed unanimously.

The executive session was not opened.

Meeting adjourned at 6:38 p.m.

As prepared by Haley Saltares

Respectfully submitted,

Jean Swinney

Holyoke Community Charter School Board of Trustees

Meeting Attachments

July 23, 2025, Meeting Minutes

July 23, 2025, Executive Meeting Minutes

August 13, 2025, Special Meeting Minutes