

Holyoke Community Charter School
2200 Northampton Street
Holyoke, MA 01040
Board of Trustees

Minutes of HCCS Board of Trustees FINANCE SUBCOMMITTEE Meeting- September 25th
2024

Board Members In Attendance: Lina Rivera

Guests: Maria Rodriguez, Ryan Meek

I. Meeting called to order at 5:06 p.m. by Maria Rodriguez

II. Maria asked those in attendance if they had a chance to review August 2024, finance subcommittee meeting minutes that were sent and if there were any questions. There were not questions

III. Attendees reviewed financial statements:

Maria shared with the finance committee that the school September 30th is the end of the ESSER III funds. She shared that the school had been successful in using all the funds received. She also shared that USDA meal program billing was not recorded for August as the school application was still being processed.

Maria asked if there were any questions on the financial statements for August, there were no questions.

IV. New Business

Next Capital Project

Maria and Ryan presented to the finance committee a proposal for the next capital project. Maria shared while attending Parent Orientation Nights she witnesses the overwhelming number of parents asking Mr. Callender for soccer to sign up for their kids. Callender shared with them that the school no longer had access to the rented space in Northampton and that they will be doing signups for the spring as the school needed outside space for the soccer program. While visiting the school Ryan heard the same feedback from Mr. Callender. Lina shared that as a parent she did the trip to

Northampton and that it would be a great investment for the school to support the construction of the soccer field. Based on his experience Ryan stated that the project pre-Covid could be \$2,000,00 which can be paid out of the school reserve funds. If the board decides to pursue this capital project the next steps will be to engage the lawyer with the Request for Qualification process and send the request to potential qualified designers.

Additional Staff

Maria shared with the finance committee that Dr. Pope wants to make aware the board the potential need for more Paraprofessional for Special Education. She shared that the school is seeing an uptake in EIP's requesting One-to-ones for student with special education needs.

The meeting was adjourned at 5:33 p.m.

As prepared by Maria Rodriguez