

Holyoke Community Charter School

SPED-PAC General Meeting Minutes

November 19, 2020

Microsoft Teams (Virtual Platform)

HCCS' SPED-PAC meeting was held on November 19, 2020 through a virtual platform (Microsoft Teams) accessed through a published link.

HCCS' school administrators as well as other interested parents/individuals were in attendance. Approximate total of 12 individuals.

- Meeting called to order at 5:38 pm
- Dr. Pope introduced the Special Education Parent Advisory Council and reviewed the Agenda
- Parent's Guide to Special Education – Dr. Pope described the guide and the procedural safeguards and their availability on the school's website
- Bylaws – Dr. Pope presented the SPED-PAC bylaws, discussed the main goals of the bylaws, developed the mission of the SPED-PAC, explained the roles of the members of the Executive Board
- Election
 - Chair
 - Jennifer Gonzalez Morales was elected
 - Secretary
 - Lizette Brito was elected
 - School Representative
 - Jamie Centeno was elected
- Mrs. O'Connor reviewed the rights and responsibilities of parents (procedural safeguards)
- Working together
 - Dr. Pope discussed grading policy
 - David Potter presented on accessing exams, accommodations, and extended time
 - Dr. Pope discussed practice exams and asked for parent input on ideas for more student engagement; some suggestions were:
 - Study guides
 - Kahoot, Quizlet, game-based format for study
 - Dr. Pope and Kristen O'Connor discussed movement breaks and suggested activities
 - Dr. Pope presented lines of communication between parents, teachers, and Academic Quality Controllers, especially during remote learning and COVID-19
- Meeting ended at 6:53 pm

As prepared by Elizabeth Pawlowski

Respectfully submitted,

Lizette Brito, Secretary

Holyoke Community Charter School Special Education Parent Advisory Council